

# City of Morgan Hill Recreation Facility Rental Reference

*Prime Time: Friday 5:00pm through Sunday Midnight*

*RD= \$500 Refundable Damage Deposit Required*

## FACILITY RENTAL

Name/Rental Fee (Hourly)	Capacity	Features	Equipment
<b>Community and Cultural Center</b>			
<b><u>Amphitheater (RD)</u></b> Non-Prime: All \$80 Prime Time: Standard Business \$115 Resident: \$109 Non-Profit \$97	300 picnic style seating	<ul style="list-style-type: none"> <li>• Large band shell is 40' wide by 20' deep</li> <li>• Tiered lawn seating</li> <li>• 1000+ with chairs brought in</li> <li>• Wheel chair parking</li> <li>• Stage and lawn lighting</li> </ul>	Built-in Sound System
<b><u>Children's Pavilion (RD)</u></b> Non-Prime: All \$25 Prime Time: Standard Business \$80 Resident: \$76 Non-Profit \$68	34 people	<ul style="list-style-type: none"> <li>• 2,200 Sq Ft. enclosed outdoor playground adjacent to the activity room.</li> <li>• Indoor child-size restroom</li> <li>• 840 Sq. Ft.</li> </ul>	Child size tables and chairs.
<b><u>Diana Murphy Room</u></b> Non-Prime: All \$25 Prime Time: Standard Business \$80 Resident: \$76 Non-Profit \$68	20 people	<ul style="list-style-type: none"> <li>• Ideal for art and craft classes such as painting, drawing and sculpture.</li> <li>• Enhanced by abundance of natural light.</li> <li>• Outdoor patio space.</li> <li>• 824 Sq.Ft.</li> </ul>	Multiple Sinks Abundant counter-top space. Tables and Chairs
<b><u>El Toro Room (RD)</u></b> Non-Prime: All \$45 Prime: Standard Business \$140 Resident: \$133 Non-Profit \$119	Up to 100 people	<ul style="list-style-type: none"> <li>• Perfect for intimate gatherings.</li> <li>• Beautiful octagonal design.</li> <li>• Perfect for receptions, ceremonies, dances, meetings or lectures.</li> <li>• Hardwood floor and adjacent patio with rental.</li> <li>• 1,750 Sq. Ft.</li> </ul>	CD Player Cassette Player 4 Internet Connections
<b><u>Hiram Morgan Hill Rm(RD)</u></b> Non-Prime: All \$85 Prime: Standard Business \$165 Resident \$156 Non-Profit \$140	Up to 250 – 300 people	<ul style="list-style-type: none"> <li>• Large windows along the south wall fill the room with natural light and auto shades to darken room.</li> <li>• Large doors open to adjacent rose garden.</li> <li>• A stage area, 20'w &amp; 14' deep for presentations, musicians or DJ's or performances.</li> <li>• 4,030 Sq. Ft.</li> </ul>	Sound System Theater Lighting Big Screen CD Player Unit Wheel Chair Lift 5 Internet Connections
<b><u>Machado Room</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	16 people	<ul style="list-style-type: none"> <li>• Wired to accommodate computer &amp; teleconferencing needs.</li> <li>• Use of kitchen facilities.</li> <li>• 460 Sq. Ft. room with Boardroom table seating for 16</li> <li>• Doors open onto mezzanine area at the back of amphitheater.</li> <li>• Sink and coffee service includes coffee, tea &amp; condiments.</li> <li>• Wall mounted maker boards.</li> </ul>	Phone and internet access. Built-in screen TV/VCR/DVD player White Board 1 sink
<b><u>Madrone Room</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	30 people	<ul style="list-style-type: none"> <li>• 670 Sq. Ft. room designed for business meetings, small seminars, &amp; breakout spaces.</li> <li>• Doors open onto mezzanine area at the back of the amphitheater.</li> <li>• Sink and coffee service includes coffee, tea &amp; condiments.</li> <li>• Wall mounted marker board.</li> </ul>	Phone and internet access Built-in screens TV/VCR/DVD LCD projector White Board
<b><u>Mira Monte Dance Room</u></b> Non -Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68		<ul style="list-style-type: none"> <li>• Ideal for jazz, ballet, yoga, or pilates classes.</li> <li>• Low impact hardwood floors.</li> <li>• Wall mirrors, dance bars &amp; state of the art sound system</li> <li>• 999 Sq. Ft.</li> </ul>	CD player Cassette player

Name/Rental Fee (Hourly)	Capacity	Features	Equipment
<b>Morgan Hill Playhouse</b>			
<b><u>Playhouse (RD) Full Stage</u></b> Non-Prime: All \$80 Prime: Standard Business \$165 Resident \$156 Non-Profit \$140 <b><u>Partial Stage</u></b> Non-Prime: All \$25 Prime: Standard Business \$165 Resident \$133	185 people	<ul style="list-style-type: none"> <li>• Perfect for musical performances, live theater, lectures, ceremonies &amp; presentations.</li> <li>• Raked floor with comfortable audience seating</li> <li>• Fully compliant with American with Disabilities' Act with wheel chair area</li> <li>• Proscenium stage approximately 35' wide x 42' deep.</li> <li>• Comfortable, well-lit dressing rooms with restrooms, A/C, heating</li> <li>• Easily accessible loading dock.</li> <li>• Spacious lobby appropriate for receptions.</li> </ul>	Theatrical lighting Sound system with control board and stage-pin receptacles.

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Non-Profit \$119 <b><u>Playhouse (con't.) Meeting Use</u></b> <b><u>Meeting Use</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68			
<b>Centennial Recreation Center</b>			
<b><u>CRC Meeting Room #1</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	25 people	<ul style="list-style-type: none"> <li>• Perfect for meetings or classes</li> <li>• Natural light from wall of east windows</li> <li>• Counter space, small sink and storage</li> <li>• Adjacent to Senior Center lobby/entrance</li> </ul>	White Board Tables/Chairs
<b><u>CRC Meeting Room #2</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	15 people	<ul style="list-style-type: none"> <li>• Perfect for small business meeting</li> <li>• Counter space</li> </ul>	White Board Tables/Chairs
<b><u>CRC Gymnasium (RD)</u></b> Non-Prime: All \$30 Prime: Standard Business \$42 Resident \$39 Non-Profit \$35		<ul style="list-style-type: none"> <li>• Sports equipment available</li> <li>• Lined for basketball, volleyball and badminton</li> </ul> Volleyball or Badminton Nets (includes setup) \$10/day Indoor Soccer Goals (includes setup) \$5/day Gym Scoreboard Control \$10/day	Basketball hoops Equiped for Volleyball court
<b><u>CRC Gymnasium (RD) Half</u></b> Non-Prime: All \$15 Prime: Standard Business \$22 Resident \$20 Non-Profit \$18		<ul style="list-style-type: none"> <li>• Sports equipment available</li> <li>• Lined for basketball, volleyball and badminton</li> </ul> Volleyball or Badminton Nets (includes setup) \$10/day Indoor Soccer Goals (includes setup) \$5/day Gym Scoreboard Control \$10/day	Basketball hoops Equiped for Volleyball court
<b><u>Multi-Purpose Room</u></b> Non-Prime: All \$45 Prime: Standard Business \$140 Resident \$133 Non-Profit \$119	100 people	<ul style="list-style-type: none"> <li>• Lovely view of El Toro</li> <li>• Significant natural light provided through western wall of windows</li> <li>• Adjacent outdoor patio area</li> <li>• Perfect for casual events, large meetings or classes</li> <li>• Counter space available on south side of room</li> </ul>	Tables/Chairs Sound System Built in screen Projector
<b><u>Multi-Purpose (Half)</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	50 people	<ul style="list-style-type: none"> <li>• View of El Toro</li> <li>• Adjacent outdoor patio</li> <li>• Perfect for meeting or class</li> </ul>	Tables/Chairs Sound System Built in screen Projector
<b><u>CRC Teen Center (Sunday only)</u></b> Standard Business: \$80 Resident: \$76 Non-Profit: \$68	45 people	<ul style="list-style-type: none"> <li>• Attached outdoor patio space</li> <li>• Perfect for a Pre Teen/Teen gathering or party</li> </ul>	Tables/Chairs Computers Game tables TV Monitor
<b><u>Party Room</u></b> Non-Prime: All \$25 Prime: Standard Business \$80 Resident \$76 Non-Profit \$68	20 people	<ul style="list-style-type: none"> <li>• Perfect for small parties, classes or meetings</li> <li>• Counter space and small sink available</li> </ul>	Tables/Chair White Board

### Room Cancellations:

Cancellations made prior to 120 days even will receive a full refund, minus a cancellation fee of \$100. Cancellations 120 days or less before event will forfeit all monies paid to date.

**Events serving alcohol and/or dancing:** (alcohol is not permitted at the Centennial Recreation Center)

Insurance fee is TBD per event, non-refundable

Security Guard \$30/hr per guard, 4 hr. minimum, per guard

### General Information:

Shared kitchen use available at the Community & Cultural Center

LCD projector rental available

Rose garden rental chairs available, rental fee is TBD